

APPENDIX B



NOMINATION OF THE CONTRACTING OFFICER'S REPRESENTATIVE (COR)

This form is submitted by the COR nominee's supervisor to the cognizant contracting officer (CO) within the Office of Acquisition Management or Regional Contracting Office. The CO will send a signed copy of this form back to the nominating supervisor with approval or deny approval with reason. If approved, the CO will respond to this nomination, in writing, to both the COR nominee and the COR nominee's supervisor with a COR Appointment Memorandum. For additional information on the requirements for being a COR. Reference EPAAG 1.6.5 - Contracting Officer's Representatives Three-Tiered Program Policy.

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| 1a. Name of Nominee | b. Title, Series, and Grade |
| c. Mailing Address: Mail Code: Street Address: City, State & Zip Code: | d. Organization/Office: e. Phone Number: f. E-mail Address |

2. This COR nomination is for FAC-COR Level (Check appropriate block):

| COR Type | FAC-COR Level I | FAC-COR Level II | FAC-COR Level III |
|----------------------------|-----------------|------------------|-------------------|
| Contract Level COR | | | |
| Delivery Order COR | | | |
| Work Assignment COR | | | |
| Task Order COR | | | |
| IA COR | | | |
| Simplified Acquisition COR | | | |
| Foreign Contract COR | | | |
| Alternate COR | | | |
| Other (Specify): _____ | | | |

3. Certification and Experience

- a. **Certification:** Current FAC-COR certification level _____ certificate attached (Y/N) _____
b. **Current CL Achievement Certificate,** (if applicable): Valid to _____ attached (Y/N) _____

4. Contract Number:

5. I find that the nominee is technically proficient and is certified at the appropriate FAC-COR Level for this nomination. I affirm that, if appointed, the COR will be provided sufficient time to execute the duties of a COR and to maintain certification through completion of required CLPs for the appropriate FAC-COR Level. I certify, if the COR nominee is appointed, that the PARs agreement for the COR nominee includes applicable language related to COR duties and responsibilities. I will notify the CO immediately if there is a need to change the appointed COR and nominate a replacement COR for the contract (s).

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| 5a. Name of Nominee's Immediate Supervisor Tyler Fox | 5b. Signature of Nominee's Immediate Supervisor <i>Tyler J Fox</i> 5c. Date _____ 5d. Phone Number _____ |
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6. I understand that my appointment as a COR is dependent on adequately performing my COR duties, following ethical standards of conduct for employees of the Executive Branch, and maintaining certification as prescribed in this policy. If any of these conditions are not met, I may be removed as the COR from this contract(s). I cannot redelegate my COR duties. In the event that I am unable to continue performing my COR duties, I will contact my supervisor and the contracting officer immediately. If applicable: I have filed the Office of Government Ethics Form 450, Confidential Financial Report, with the cognizant deputy Ethics official.

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| 6a. Signature of Nominee <i>Carey Jang</i> | 6b. Date April 7, 2021 |
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Contracting Officer's Use Only

- ☐ I approve of the above nominated COR for FAC-COR level ____.
- ☐ I deny approval of the above nominated COR for FAC-COR level ____ Reason: _____

Contracting Officer Name (Print): _____ Signature: _____ Date: _____