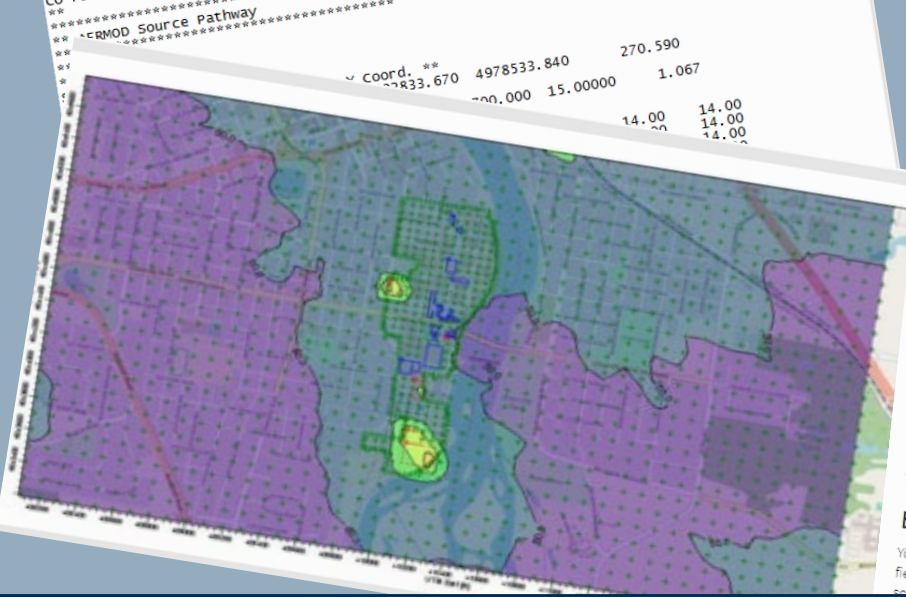


# MPCA Review Process Learning Modeling Process Review Team (MPRT)

```
*****
** AERMOD Input Produced by:
** AERMOD View Ver. 8.2.0
** Lakes Environmental Software Inc.
** Date: 4/25/2014
** File: C:\Lakes\AERMOD View\MPCA_presenta_1\MPCA_presenta_1
**
*****
** AERMOD Control Pathway
*****
CO STARTING C:\Lakes\AERMOD View\MPCA_presenta_1\MPCA_presenta_1
MODEL OPT DFALT CONC
AVER TIME 24 ANNUAL
POLLUTID PM_2.5
RUNOR NOT RUN
ERRORFIL MPCA_presenta_1.err
CO FINISHED
*****
** AERMOD Source Pathway
*****
```



## Preparing for an air permit reissuance e-Service submittal

To help make your e-Service submittal go as smoothly as possible, below are some things you'll need to have before you begin.

You will also need facility-specific information from MPCA's permitting database. To obtain this information, send an email to [Pt70info](mailto:Pt70info) with the subject line "Request for Reissuance Materials." Include all of the following information:

- Existing facility permit number
- Date of expiration of the existing permit
- Name, phone number, and email of facility contact person (such as the designated permit contact person or Responsible Official; this is not the facility's consultant)

The necessary information will be e-mailed to the facility contact person, typically within 5 business days.

## Previous modifications

You will need to know if you have made any modifications to your facility that are not yet incorporated into your current air permit. For each such modification, you will be asked to describe the change, provide a date for when the change was made, and you will also be given the option of associating the change with a previously-submitted permit application or notification.

## Insignificant activities

You will need to know if your facility has any insignificant activities as described by Minn. R. 7007.1300, subp. 3 or 4 or by Minn. 7008.4100 or 7008.4110. You will need to list them in the grid provided on the screen.

## Buildings and structures

You will need to review and possibly update information about buildings and structures that are at your facility. This includes their height, length, width as well as a description for each building or structure. This screen asks for the information requested on the GI-03-R paper form.

## Emission units

You will need to review and possibly edit the emission unit details for each facility. Some fields are new in Tempo, specifically...

## Emission calculations

Detailed emissions calculations for a facility must be included in a permit application and are required in order to complete Form GI-07 (Facility Emissions Summary) or CAP-GI-07, and to determine the type of permit or permit amendment needed.

Detailed emission calculations must be included in the permit application in two ways:

1. Printed out in the permit application; and
2. In an editable spreadsheet format. This can be included on a CD or flash drive with the permit application. In the editable spreadsheet format, all formulas/equations must be provided in the calculated cells of the spreadsheet.

## Calculating potential emissions

There are multiple ways for calculating potential to emit, including, but not limited to, using published emission factors, material balance methods, and using data derived from direct measurement of emissions.

If you are using emission factors, use the most current emission factors available for each pollutant. An "emission factor" is defined in [Minn. R. 7005.0100, subp. 10a](#).

The emission factor listed in the Compilation of Air Pollutant Emission Factors (AP-42), fifth edition, U.S. Environmental Protection Agency (EPA), Technical Support Division, Office of Air Quality Planning and Standards, Research Triangle Park, North Carolina 27711, (January 1995) is available on the EPA Web site: [Emissions Factors and AP 42 - Compilation of Air Pollutant Emission Factors](#).

When calculating your potential emissions, describe any bottlenecks or physical limitations in your process(es) that have been taken into account to restrict your potential-to-emit.

Also describe any permit limits you plan to take to restrict your potential-to-emit (fuel type and/or usage, hours of operation, bottlenecks, etc.). Information on how to propose limits can be found on the [MPCA Web site](#). Describe the limiting factors, citing any rules that apply [e.g., Standards of Performance for Stationary Sources (NSPS, 40 CFR part pt. 60), Best Available Control Technology (BACT)]. The associated limit must be used to calculate your potential-to-emit after permit limits. If you used vendor certification or stack test data to limit your potential-to-emit, the factor you used will become your permit limit. Include all proposed limits on Form CD-01, and wherever applicable, on the permit application forms.

Daniel Dix

Risk Evaluation Air Modeling Unit

EPA RSL WORKSHOP

JUNE 21, 2021

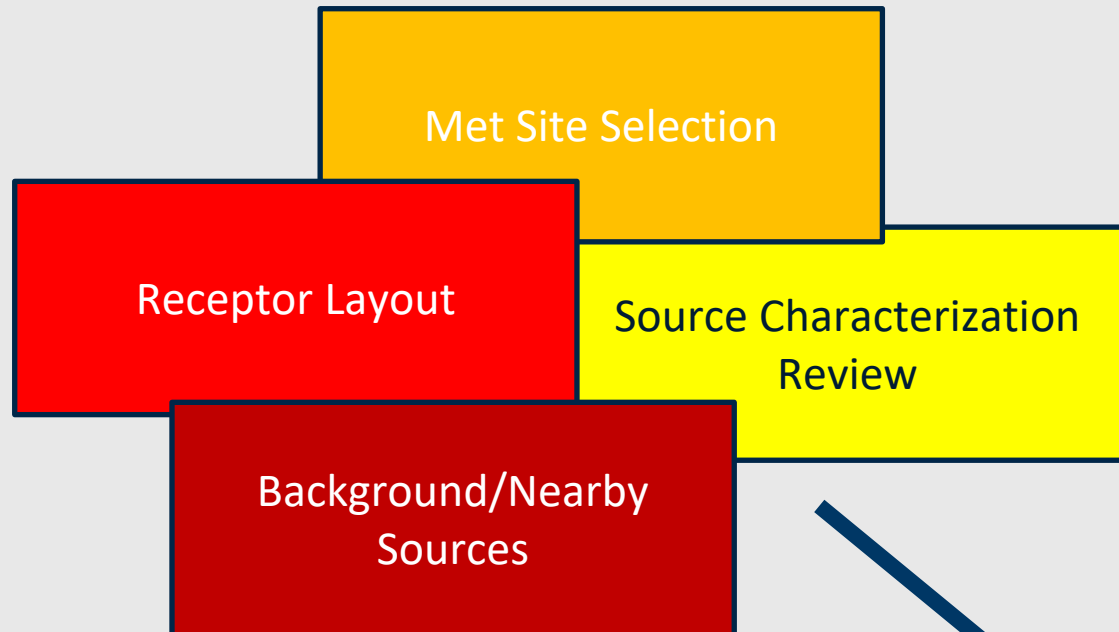
**m1 MINNESOTA POLLUTION  
CONTROL AGENCY**

Our mission is to protect and improve the environment and enhance human health | <https://www.pca.state.mn.us>

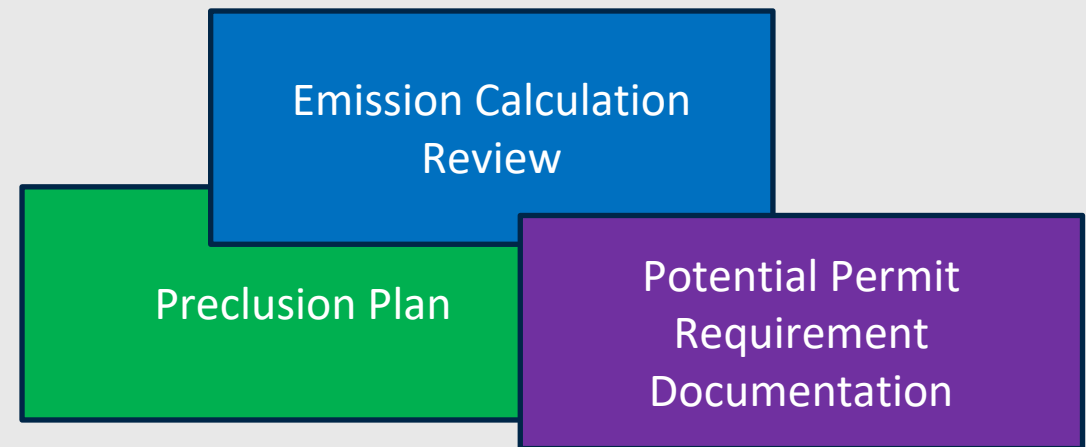
# Modeling Reviews

## Separation of Duties

### Modeling Unit



### Permitting Unit

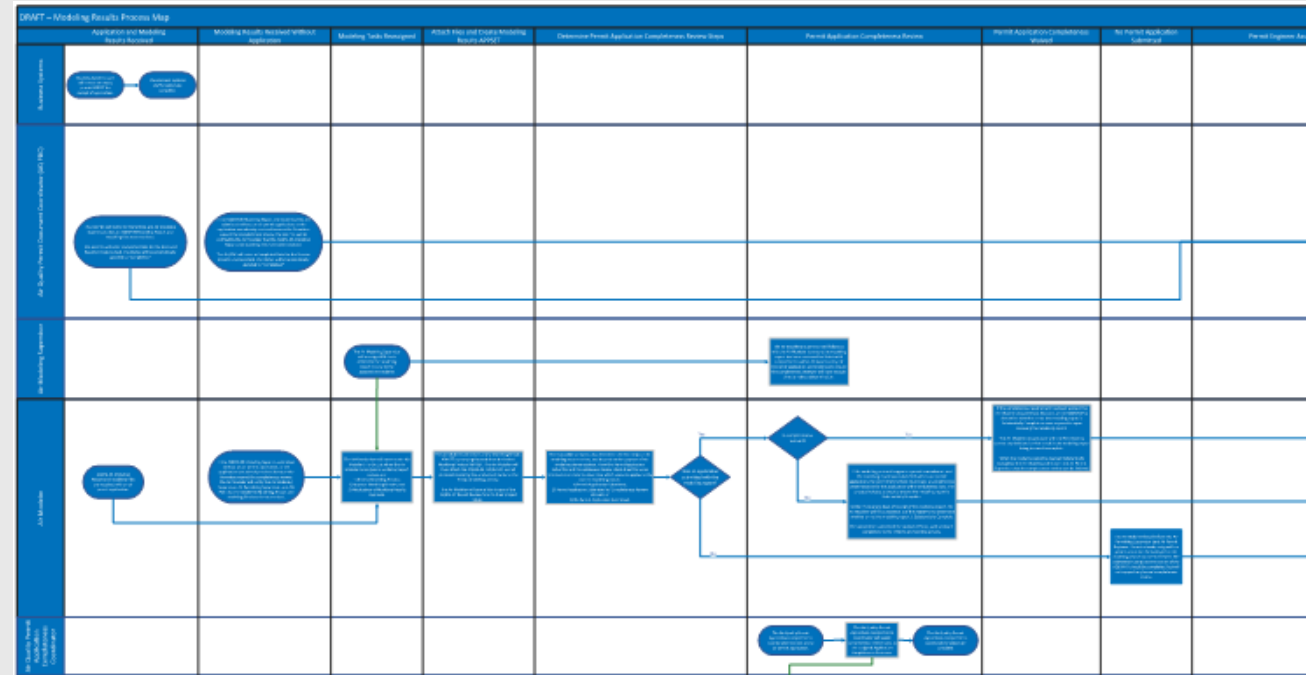


**Complete Review**

## Bridging Documents: Process Map

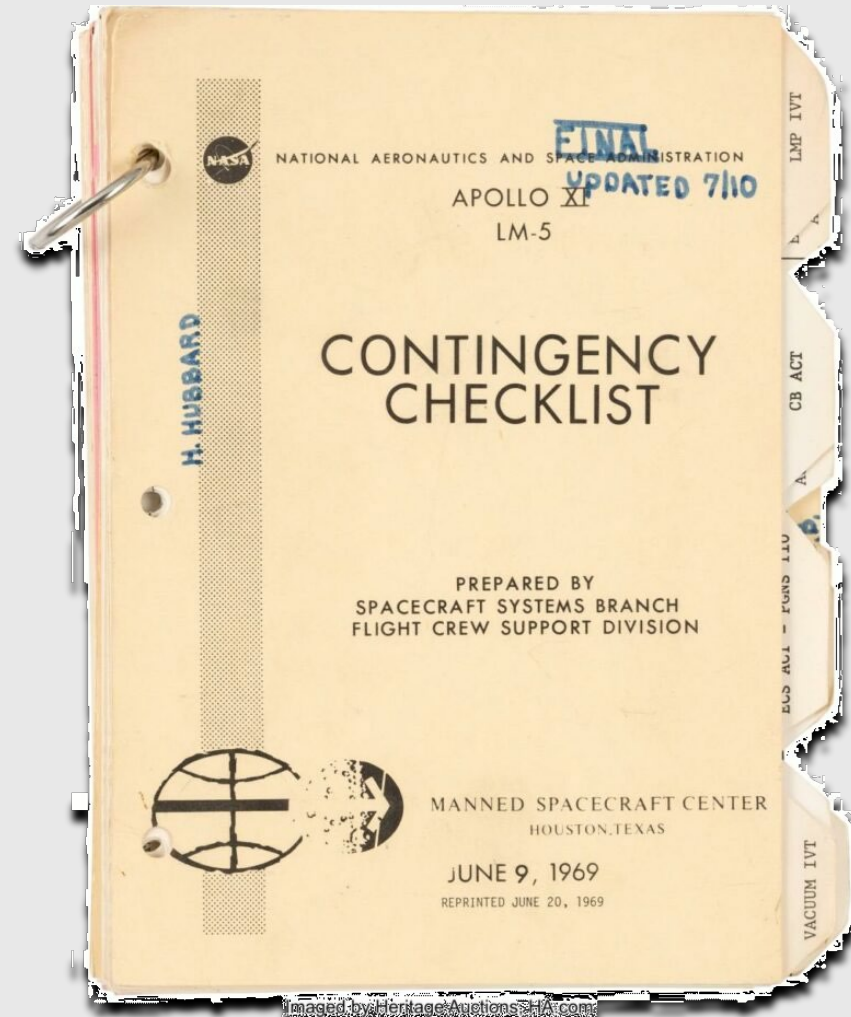
- Protocol & Results Process Maps

- ❖ Outline Roles and Responsibilities for administrative completion and recording of modeling submittals.
- ❖ *\*Originally designed in tandem with implementation of new agency database (TEMPO).*
- ❖ Process map for both steps of modeling demonstration review process: protocol and report.
- ❖ Extensive updates after a few years of non-activity



### Bridging Documents: Checklists

- Checklists and Tasks
  - ✓ From the overarching process maps, each unit has devised individualized unit checklists to complete the tasks assigned to their staffs.
  - ✓ Cross-reviews between the units proved useful in catching misconceptions and provided clarity to steps, e.g. orphaned tasks that were not being completed by either unit.



# Bridging Documents: Spreadsheet

## AQDM-02: Air Quality Dispersion Modeling Protocol Spreadsheet

- Key document where model and emission inputs are compared. Both staffers, modeler and engineer, ensure that the emissions as documented elsewhere are inputted into AERMOD according to the records on this form.
  - Modeler reviews model input files
  - Engineer reviews submitted facility permit application PTE calculations
- MPRT work identified additional fields that were needed for completion of engineer tasks in the process maps.

[illegible]



## Outcomes

- Regular maintenance a noted necessity
- All new joint modeling/permitting training presentation and effort to have all staff participate
- Collaboration across unit staffs to be conducive to correcting poor assumptions and oversights in reviews.
- Project Manager can lead to more productive updates.
- A useful forum for modeling unit to begin developing internal guidance on review steps for junior modelers (i.e. great for onboarding!)

Thank You!

QUESTIONS are welcomed!

***Daniel Dix***

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